

DINING PLAN CANCELLATION 2024-2025

Student ID Number: _____ Last Name, First Name: _____

Year: 1st 2nd 3rd 4th Grad/Other _____ Email address: _____ Cell Phone: _____

I request to cancel my board contract for (circle one): **Fall 2024** **Spring 2025**

CONTRACT TERMINATION BY THE STUDENT:

- All first-year and second-year students (on-campus & off-campus) are required to purchase a dining plan for the entire academic year.
- Cancellations must be made, in person, at the Campus Services office in the Lavin-Bernick Center, suite 107.
 - **Cancellation, prior to the start of the dining plans**
 - A student may receive a full refund for their dining plan if cancellation occurs prior to the first day of dining plans.
 - **Cancellation, prior to deadline (Fall, August 30 and Spring, January 24)**
 - If you cancel your dining plan after the start of the dining plan and before the deadline (August 30 for Fall and January 24 for Spring by 4pm), your dining plan price is prorated. Prorate cost is based on available meals through the date of the cancellation and not meals used. Wavebuck\$, NOLAbuck\$, and Extra Meals are billed based on usage. Cancellations include a \$75 administrative fee.
 - **Cancellation, official withdrawal from the university**
 - If a student withdraws from the university after August 30 or after January 24, refunds will be prorated. Prorate cost is based on available meals through the date of the cancellation and not meals used. Wavebuck\$, NOLAbuck\$, and Extra Meals are billed based on usage. Cancellations include a \$75 administrative fee.
- Wavebuck\$ and NOLAbuck\$ from the current and previous semesters will be forfeited at the time of cancellation.
- Dining fees are non-refundable for any student who withdraws from the university as a result of suspension or dismissal.
- Failure to participate in the dining plan does not release a student from their dining contract.

I understand the above terms of the dining contract:

Signature: _____ Date: _____

-----OFFICE USE ONLY -----

Last day of Usage: _____ Cancel Fee, (M001): _____

Dining Plan: _____ Swipes used: _____ DP, (M001): daily rate _____ x # of days _____ = _____

Extra Meals, start balance: _____ Extra Meals, usage (M030): _____

Wavebucks, start balance: _____ Wavebucks, usage (M031): _____

NOLAbucks, start balance: _____ NOLAbucks, usage (M032): _____

TOTAL, original cost: _____ **TOTAL, prorate:** _____